

## **NAME**

1. The name of the association shall be THE RAAF RADSCHOOL ASSOCIATION and for the purposes of expediency shall be called the RAAF RADSCHOOL ASSOCIATION.

## **OBJECTS**

2. The objects for which the Association is established are to provide aid, comfort and encouragement to former defence personnel.

## **POWERS**

3. The powers of the Association are:

(a) The Association through the Management Committee may buy and sell goods or hire premises on behalf of the Association in connection with organised functions.

(b) To remunerate any person for services rendered for promotion of the Association.

(c) To invest and deal with money of the Association in such a manner as may from time to time be thought fit.

(d) To make personal or written appeals for the purpose of procuring contributions to the Association by way of appeals, donations or annual subscriptions.

(e) To produce Newsletters and/or Magazines for distribution to members of the Association.

(f) To do all other things to attain the objects and exercise the powers of the Association.

## **CLASSES OF MEMBERS**

4. The membership of the Association shall consist of paid up members and free members, who are accepted by the Committee and who have an interest in electronics, aircraft and who care for their fellow man.

(a) All membership classes have equal rights. The number of members are:

*Paid up members* - unlimited.

*Free Members* unlimited as approved by the management committee.

## **MEMBERSHIP**

5. Membership shall be extended to all eligible persons who have been approved as in para 4 above and who have paid their joining and membership fees as applicable or who have been accepted as free members. Membership is normally current for

one year, normally July to June however the Committee shall have the power to include a life membership class.

### **MEMBERSHIP FEES**

6. The membership fees for each class of membership shall be as recommended by the Management Committee. Fees will be payable in such a manner as determined by the Management Committee.

### **ADMISSION AND REJECTION OF MEMBERS**

7. The Management Committee may accept or reject an application for membership of the Association from those persons eligible for either full or free membership.

### **TERMINATION OF MEMBERSHIP**

8. Any member may resign from the Association at any time by giving notice to the Secretary. Membership will be automatically forfeited by non-payment of membership fees. The Management Committee may also terminate a membership if a member commits any act which may bring discredit to the Association or its members.

### **REGISTER OF MEMBERS**

9. The Management Committee shall keep a Register showing the names and addresses of persons admitted as members of the Association. The Register is to be available for inspection by any member on application through the Secretary.

### **MEMBERSHIP OF THE MANAGEMENT COMMITTEE**

10. The Management Committee shall be elected by General Meeting for a period of twelve months or for an extended period as approved by an Annual General Meeting. The committee will normally consist of a President, a Secretary and two other members.

Of the elected committee members, the President will nominate one or more persons to fill specific positions on the Management Committee.

### **VACANCIES ON THE MANAGEMENT COMMITTEE**

11. The Management Committee shall have the power to appoint or co-opt any member of the Association to fill any casual vacancy on the Management Committee until the next Annual General Meeting.

### **FUNCTION OF THE MANAGEMENT COMMITTEE**

12. The Management Committee shall have the general control and management of the affairs of the Association. This shall include the authority to interpret the meaning of the Rules of the Association.

## **MEETINGS OF THE MANAGEMENT COMMITTEE**

13. The Management Committee shall meet at times determined by the President or at any other time in response to the request from no less than twenty percent of full and financial members of the Association. In general, meetings will be called no less frequently than twice in any financial year. A quorum shall comprise no less than a President and one elected member of the committee.

## **ANNUAL OR OTHER GENERAL MEETINGS**

14. The Annual General Meeting shall be held within three months of the close of the financial year.

The business to be transacted shall be the receiving of the Management Committee report and statement of income and expenditure.

Receipt of the Treasurer's and Auditor's reports for the preceding financial year.

The election of a President and members of the Management Committee.

The Secretary shall record full and accurate minutes of all meetings and make these available on request to any financial member.

## **ALTERATION OF RULES**

15. Alterations to the rules of the Association shall be on the recommendation of the Management Committee and approved by a General Meeting.

## **FUNDS AND ACCOUNTS**

16. The funds of the Association shall be banked in the name of the Association in such bank as the Management Committee may direct.

Proper books and accounts shall be kept showing the financial affairs of the Association.

All monies shall be banked as soon as practicable after receipt.

All expenditure shall be approved or ratified at a Management Committee meeting.

The Treasurer shall cause a statement to be prepared at the end of the financial year showing particulars of expenditure and liabilities incurred throughout the preceding year.

If required by a majority of members at an Annual General Meeting, all financial statements are to be examined by an auditor and made available to the next Annual General Meeting.

The income and property of the Association shall be used and applied solely in the promotion of the objects of the Association.

## DOCUMENTS

17. The Management Committee shall provide for the safe custody of books and documents of the Association.

## FINANCIAL YEAR

18. The financial year of the Association shall close on 30 June each year.

## DISTRIBUTION OF SURPLUS ASSETS

19. (1) This rule applies if the association—
- (a) is wound-up under part 10 of the Act; and
  - (b) has surplus assets.
- (2) The surplus assets must not be distributed among the members of the association.
- (3) The surplus assets must be given to another entity—
- (a) having objects similar to the association's objects; and
  - (b) the rules of which prohibit the distribution of the entity's income and assets to its members.
- (4) In this rule— **surplus assets** is defined as in section 92(3) of the Act..