

# AIR FORCE

## Crew Attendant

- Full Time Travel to a variety of domestic and international locations while providing for the safety, comfort and in-flight service for passengers and crew onboard a variety of specialised aircraft with this internationally renowned organisation.

### Job Details

#### Other Ranks (Non Technical)

The role of the Crew Attendant (CREWATT) is to provide safety, comfort and in-flight service to passengers and crew on RAAF aircraft operated by 33 Squadron (SQN) and 34SQN.

CREWATTs are responsible for the safe air movement of personnel. The primary duty of a CREWATT is to ensure the safety and survival of all passengers in an emergency situation. Other duties include the provision of in-flight food and beverage service; loading and unloading of passengers; compilation of aircraft documentation; calculation of aircraft weight and balance (34 SQN only); observation of aircraft / cabin condition; liaison with aircraft Captain; and general cleaning duties on the aircraft.

CREWATTs are employed at transport aircraft squadrons such as 33SQN (KC30A (Airbus A330 variant)) at RAAF Base Amberley, QLD and 34SQN (Boeing Business Jet 737 and Challenger 604 aircraft) at Defence Establishment Fairbairn, ACT. Members may also be attached to other RAAF transport aircraft squadrons for special missions.

The working conditions of CREWATTs vary. Duty is programmed, and at times CREWATTs may be required to work long and irregular hours at short notice, or maintain standby for short notice tasking. Duties are conducted in pressurised aircraft, which can be subject to all flight and weather conditions. CREWATTs are required to travel to a variety of domestic and international destinations, and are subject to the effects of time zone, temperature and environmental changes.

CREWATTs require a very high degree of courtesy, discretion, flexibility, resourcefulness and the ability to work unsupervised. A positive attitude toward the provision of service to all levels of Government, military and civilian passengers, regardless of status is essential. Passengers may include Government ministers, Australian and foreign heads of state, Royalty and guests of the Australian Government.

CREWATTs have a prominent representational role, and accordingly, must uphold exemplary standards of grooming and deportment. CREWATTs must also be personable and presentable with a good command of the English language. Additionally, CREWATTs are required to work as a part of a team, co-operating closely with other aircraft crew members.

The safety and security of all passengers and crew on an aircraft is of paramount importance.

CREWATTs must be observant and be able to react promptly to any abnormal occurrence. They are required to adhere strictly to aircraft-specific emergency procedures, Squadron Standing Instructions, and Occupational Health and Safety legislation.

CREWATTs prepare and present food and beverages. It is mandatory that work practices and personal hygiene comply with Occupational Health and Safety standards and Hazard Analysis Critical Control Point (HACCAP) standards.

## **Entry**

### **Other Ranks (Non Technical)**

General Entry (Non-Technical Trainee) is the term used to describe the large number of non-technical jobs available to people entering the Air Force as Airmen (non-Officer entry) and for which training is provided. Each Airman job in the Air Force is referred to as a mustering; for example, Crew Attendant (CREWATT) is a mustering.

General Entry CREWATTs graduate from recruit training with the rank of aircraftman/aircraftwoman. CREWATTs are reclassified to leading aircraftman/leading aircraftwoman on graduation from mustering training. CREWATT promotion to corporal, sergeant, flight sergeant and warrant officer is competency based by achieving the required flying category and successfully completing the pre-requisite courses for the next rank. Promotion is also based on performance, time in rank and promotion courses.

Corporals are referred to as Non-Commissioned Officers, or NCOs, while sergeants and flight sergeants are called Senior Non-Commissioned Officers (SNCOs). Warrant Officer is the most senior Airman rank. A corporal will normally have some responsibility for the supervision of junior staff and this progressively increases on promotion to sergeant and flight sergeant. A warrant officer normally has a substantial personnel management role.

The Air Force has a system whereby serving Airmen may, in certain circumstances, be appointed as Officers. The prerequisites vary depending on your mustering, the preferred Officer specialisation, your rank, performance history and a number of other factors.

## **Pay & Allowances**

### **Other Ranks (Non Technical)**

Salary while undertaking Military (Recruit) Training: \$1,258 per fortnight (\$32,799 per year).\*

Salary while undertaking Initial Employment Training (Aviation Medicine, Combat Survival, Airmen Aircrew Initial and CREWATT Basic): \$1,438 per fortnight (\$37,485 per year).\*

While under training, you will receive \$349 per fortnight (\$9,092 per year pro rata) Trainee Allowance.

Salary while undertaking Aircraft Conversion (Flying) Training (after completion of Initial Employment Training): \$1,685 per fortnight (\$43,937 per year).\*

In addition, Flying Disability Allowance of \$297 per fortnight (\$7,749 per year)\* is paid at the

commencement of Aircraft Conversion (Flying) Training.

To assist you in maintaining your uniforms in good order and condition, you will also receive a Uniform Allowance of \$16 per fortnight (\$419 per year).

In addition to your base salary, Service Allowance at the rate of \$465 per fortnight (\$12,128 per year) is paid once you have completed Recruit and Employment training to compensate for the unique requirements that service life may impose on you or your family.

Salary (excluding allowances) on completion of Aircraft Conversion (Flying) Training: \$1,797 per fortnight (\$46,856 per year).\*

Each General Entry job in the Australian Defence Force is classified into a pay grade. This particular job commences at Pay Grade 3 after training.

Further salary increases are gained through the attainment of competencies related to CREWATT proficiency in flying duties.

Refer to the [Salary Scales](#) for further details.

### **Career Path aligned to Pay Level**

Aircraftman/Aircraftwoman Trainee will be reclassified to CREWATT Trainee, Pay Grade 2 upon completion of Aviation Medicine, Airman Aircrew Initial, Combat Survival and CREWATT Basic Courses.

CREWATT Trainee, Pay Grade 2 will be reclassified to Leading Aircraftman/Aircraftwoman CREWATT Skill Grade 1, Pay Grade 3 upon graduation from CREWATT Aircraft Conversion Course and award of CREWATT Brevet.

Approximately 12 months after graduation following On Job Training and recategorisation to Category C CREWATT, Leading Aircraftman/Leading Aircraftwoman CREWATT Skill Grade 1 is reclassified to CREWATT Skill Grade 2 and salary will increase to Pay Grade 4.

\* **Note:** These figures do not include compulsory deductions for taxation; meals, accommodation and utilities (as applicable); or superannuation.

## **General Requirements**

### **Age Requirement**

Must be aged between 18 and 55 years inclusive on day of entry.

Applicants will not be allowed to enter the ADF until they achieve a minimum of 18 years of age, however they may be able to initiate the application process from 17 years and six months of age, depending upon the capacity of their local recruiting centre.

### **Citizenship Requirement**

Only Australian citizens are permitted to serve in the ADF.

If you are a Permanent Resident of Australia, the ADF may consider a temporary waiver of the citizenship requirement if the position for which you are applying cannot be filled by an applicant who meets all the citizenship requirements, and then only in exceptional circumstances. You will be required to obtain Australian citizenship as early as possible following enlistment or appointment.

More information on citizenship requirements and the citizenship waiver process is available from the [Recruitment Centre](#) and your local Defence Force Recruiting Centre.

## Security Requirement

The Department of Defence requires ADF entrants to attain a security clearance appropriate to their avenue of entry.

A process of background checks, collection of relevant information and, as required, interviews enables the Regional Security Office to make an informed assessment of an applicant's suitability for a security clearance

Current policy requires applicants for this particular avenue of entry to have lived in Australia for the preceding 5 years, or have a checkable background for this period.

## Aptitude Requirement

The application process to join the Australian Defence Force requires you to complete a series of aptitude tests including verbal, spatial and numerical ability and a general maths test. Some jobs may also need additional testing at a later date.

Psychology support staff will explain what is involved with each test.

The aptitude tests provide information about your suitability for the Defence Force and for particular jobs. Defence Force Recruiting can then help you identify jobs that match your abilities.

Further information on the aptitude testing requirements can be found [here](#).

## Education & Experience

### Other Ranks (Non Technical)

Must have successfully completed a minimum of Year 10 with a pass in English and Mathematics.

Any form of Maths eg Mathematics (General Mathematics), Social Maths is acceptable for this avenue of entry.

A Certificate in Adult General Education (CAGE) is an acceptable education substitute for the Year 10 Certificate, for Mathematics and English,

or

If you do not satisfy the education requirements for this trade or do not possess evidence of your educational attainment there is an alternative pathway available to you.

You may be eligible to sit an Alternative Education Equivalency (AEE) Assessment to ascertain your ability at the required educational level for this trade.

Further information is available [here](#).

## Medical & Fitness Requirements

### Other Ranks (Non Technical)

To be enlisted or appointed, you must be medically and physically fit for entry to your chosen occupation. This is partially assessed from the completion of an extensive questionnaire covering your medical history, followed by a physical examination.

You will also be required to successfully pass a physical fitness test before enlistment.

For further details on medical and physical fitness standards refer to [Physical Fitness Standards for Entry into the ADF](#) and [Medical Process for Entry into the ADF](#).

## Period of Service

### Other Ranks (Non Technical)

You will be enlisted for an Initial Minimum Period of Service (IMPS) of four years. Subsequent periods of service may be offered subject to the requirements of the ADF and your suitability for further service.

You may request discharge at any time provided you do not have an outstanding Initial Minimum Period of Service obligation and provide a minimum of three months notice.

## Additional Requirements

### Other Ranks (Non Technical)

For the purposes of Medical Requirements, Crew Attendants are classified as 'Aviation Class 2'.

**Weight/BMI** Aviation Class 2:

There are no specific weight standards for Aviation Class 2. Applicants are to meet the current BMI limits for entry.

**Height** Aviation Class 2:

There are no specific height standards for this class. Applicants are to meet the current height limits for entry.

## **CREWATT Selection Board**

If you are recommended by a Recruiting Officer at the Selection Interview, you will appear before a CREWATT Selection Board. The Board consists of a President, a CREWATT specialist member and a Psychologist. The Board will assess your competitiveness with regard to your appearance and bearing, integrity and personal ethics, intellectual and social drives, leadership potential, motivation, communication skills, and vocational compatibility. This is essential to determine your overall suitability to perform prominent representational duties required in the CREWATT role.

Note: Applicants are highly recommended to visit No 33 Squadron (RAAF Base Amberley, QLD) or No 34 Squadron (Defence Establishment Fairbairn, ACT), or at least speak to serving CREWATTs from both Squadrons to gain a full appreciation of the roles and responsibilities.

Successful board applicants are considered for available positions in competition with other successful board applicants from the various recruiting sites. Some delays can be expected as a result of the assessment process.

The Board President will advise you at the conclusion of the selection board, of the results of the Board deliberations.

## **Military Training**

### **Other Ranks (Non Technical)**

Duration: 10 weeks and four days

Location: RAAF Base Wagga (NSW)

No 1 Recruit Training Unit (1RTU) conducts initial recruit training for Airmen and Airwomen. The 10 week and four day recruit course is an intensive period of learning and adjustment to a military lifestyle. The aims of the course are to: provide an orderly transition from civilian to Air Force life; equip the recruit with the basic knowledge, skills and physical fitness to perform future roles in the Air Force; and instil in the recruit the motivation to become a dedicated and productive Air Force member.

For more details on recruit training, refer to the [Joining instructions](#). These instructions will provide you and your family with enough information to arrange your personal affairs before enlistment in the Air Force, and give you an idea of what you will be doing on the recruit course.

Further details on recruit training are also available on the [1RTU website](#).

Upon graduation, most Airmen and Airwomen undertake specialist employment training before moving on to full employment in their chosen mustering in the Air Force.

During Military (Initial Recruit) Training and (Initial) Employment Training, members may be required to pay a contribution towards meals, accommodation and utilities.

## **Employment Training**

## Other Ranks (Non Technical)

**Aviation Medicine:** 1 week - School of Aviation Medicine, RAAF Edinburgh, SA. This course is designed to train and make aircrew aware about the physiological affects of flying. The course consists of theory and practical exposure using a hypobaric chamber.

**Aircrew Environmental Survival and Aircrew Combat Survival Course:** 3 weeks - Combat Survival Training School, RAAF Townsville, QLD. The high intensity Combat Survival Course is designed to train aircrew who may be forced down or separated from friendly forces in a combat environment. Instruction is given in surviving in global environments; evasion; resistance to interrogation, indoctrination and exploitation; and escape. Practical exercises are conducted in the sea, seacoast, arid and jungle environments, and culminates with an evasion and capture scenario. The course duration is 3 weeks and is conducted within areas surrounding Townsville. The course includes a swimming component. Students will be challenged both physically and mentally while on the course. Students will need to be physically fit and have no medical injuries or limitations prior to arriving at Combat Survival School.

**Airman Aircrew Initial Course:** 2 weeks - 285SQN RAAF Richmond, NSW. This course is designed to introduce students to a variety of aviation principles. Topics include Air Traffic Control; meteorology; basic theory of flight; First Aid, Crew Resource Management and Aviation Risk Management.

**CREWATT Basic Course:** 2 weeks - Conducted by 285SQN at 34SQN, Defence Establishment, Fairbairn, ACT and in the future at 33SQN, RAAF Amberley, QLD. This phase covers general service knowledge, wine education, Responsible Service of Alcohol (RSA), CREWATT duties, meal service procedures, ground safety and basic food handling.

**CREWATT Aircraft Conversion Course:** 10 to 22 weeks - Defence Establishment, Fairbairn, ACT or RAAF Amberley, QLD. At this stage students will commence ground and air training phases at either 34SQN or 33SQN. The ground phase ranges from two weeks to four weeks for the BBJ 737 and KC30A, and covers such areas as aircraft safety equipment; emergency procedures; pre-, in- and post- flight checks and procedures; in-flight service; and flight documentation. The air phase ranges from six weeks to 16 weeks for the BBJ 737 and KC30A aircraft and comprises practical consolidation of ground training in an airborne environment, leading to the award of the CREWATT Brevet.

Members who are identified for posting to 34SQN after graduation will continue on to complete the Challenger 604 ground and air training phases.

## Further Training

### Other Ranks (Non Technical)

Subsequent CREWATT training for additional skills consists of Air Movements General training and Dangerous Goods Packaging and Acceptance training. These courses will usually be conducted on attaining senior Corporal/Sergeant rank, that is, when you have reached a stage of your career where you are experienced enough to accept the added responsibilities.

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